

Liaison meeting
 6.00pm 18th April 2016
 Hampton Prep Gloucester Road

Present:

From Hampton:	From Neighbours
M.King (MK)	E. Hossain (EH)
A. Munday (AM)	N. Kingsley (NK)
T. Smith (TS)	K. Waddell (KW)

Cllr. S Nicholson (SN) also attended.

N. Kingsley chaired the meeting

E. Hossain took minutes

Minutes	Action
<p>1. Minutes of the last meeting held on (date please) were agreed as accurate</p>	
<p>2. Matters arising.</p> <p>a. Travel plan AM said that although Hampton was not willing to disclose the complete plan he would agree to partial disclosure, in particular, the issues. He had more work to do on this but hoped to send what he is prepared to disclose to the liaison committee within two weeks</p> <p>b. Parking</p> <ul style="list-style-type: none"> • By parents. TS said that he regularly refers to considerate parking in bulletins to parents. In addition, where parents have been identified he has had a quiet word. He also told the meeting that one of the responsibilities of the recently appointed keeper (caretaker) would be to 'keep an eye' on parking but he did not expect that he would do this every day. EH suggested that the beginnings of terms would be a good time to focus effort. • By staff. TS assured the meeting that staff had been asked not to park in Wensleydale Gardens and had been assured by them that they were not doing so. He suggested that, if in doubt, residents could ask if someone was a member of staff. 	<p>AM by 3/5/16</p> <p>TS</p>
<p>3. Timing of the final stages of the building project MK told the meeting that the project as a whole is timed to end in July so construction traffic will end then. Tarmac is expected to start within the next few days, followed by ground works and then the installation of the Muga pitch.</p>	

<p>4. Dust levels and the condition of the road in Wensleydale Gardens. NK said that dust levels were still high and that, on occasion, the roadway was very dirty. MK/AM told the meeting that the contractor has the road swept twice a week.</p> <p>Re condition of the road. SN pointed out that photos had been taken before the works began and that, at the end of the works, the Council will undertake a full condition survey. Any making good would be at the expense of the contractor/school and would be done after all works had been completed.</p>	
<p>5. Travel Plan AM reiterated the points made under matters arising from minutes of the last meeting, that he is not willing to share the whole document with the liaison group as he felt this was impracticable but would let the group see the issues document and hoped to get this out within 7 days.</p> <p>SN pointed out her belief that LBRuT Planning Officer responsible for the project, Anita Vedi, would expect the school to share the document. SN promised to circulate information from the Council regarding the requirements for and use of the travel plan.</p> <p>There was unanimous agreement that one of the main purposes of the liaison group was to discuss ways in which the impact of parking on residents could be alleviated.</p>	<p>SN by 20/4</p>
<p>6. Update on issues raised in the recent planning applications Lighting. MK and AM acknowledged that there were problems such as the directionality and intensity of the bulkhead lights. These were much brighter than they had expected and the lights are being adjusted to reduce intensity. MK explained that further timed circuits were being introduced to improve the granularity of control.</p> <ul style="list-style-type: none"> • Hampton is actively seeking solutions and the process is on-going. AM is hopeful that they will find a satisfactory solution for those most affected. NK suggested that unless the fittings were such as to shade or direct the light towards the periphery of the building it was likely that there would be excessive illumination of residents' houses. • NK asked when it was expected that lighting in various parts of the building and grounds would be on. MK explained that the intention was that lights would be on timers and that specific need for light would drive when lighting was in use. He gave the example of the driveway lights 	

<p>which would need to be on for the cleaners from 5.30am. The bulkhead lights would be on at different times</p> <ul style="list-style-type: none"> • NK raised the point that residents closest to the school had seen lights on in the building when it appeared to be unoccupied. This was mysterious as many lights are on movement sensors. AM/MK asked that residents email to let the school know if they saw lights on. They emphasised that the school wishes to tackle the problem so please let them know. • The caretaker will ensure that all lights which can be manually switched off will be switched off before the building is closed for the night. • NK raised the question of the objections about lighting in the planning conditions already submitted. It is unclear what the planning officer is going to do. • NK asked why the path to the Carlisle Park gate needed to be lit since the Park should be closed at dusk. EH added that the Friends of Carlisle Park were working to ensure that the park should be locked at the advertised times. • NK further pointed out that a new application had appeared on the Richmond planning website today. Neither AM nor MK were aware of this though AM had asked the architect to let him know when applications were going in. The meeting considered that this application probably gave the detail of how the original application was to be carried out. AM/MK will aim to let the liaison group know when any conditions are being put into planning. NK agreed to place such advance notices on the DNA website. • AM offered to put together a document setting out the current position re lighting and it was agreed that this would be very helpful. <p>Signage</p> <ul style="list-style-type: none"> • AM made it clear that there had never been any idea that there would be a sign at the entrance to the park. • The point was raised that the signage appeared to have been put in place before permission had been granted by the Council. It was suggested that it may be the case that on-going discussions between the architect and the planners had allowed this to happen. • Agreed that DNA will put something on the website re planning conditions 	<p>AM</p> <p>NK as required</p> <p>AM</p>
<p>7. Traffic and parking Agreed that may be helpful for the Council’s traffic enforcement officers to be asked to put in an appearance to look at any illegal parking issues. TS asked SN if she could ask the Council to help on this. SN agreed.</p>	<p>SN</p>

<p>8. AOB NK asked why there was no detailed drawing of the emergency gate GO6 AM agreed to ask about this.</p>	AM
<p>9. Date of next meeting Monday, 26th September or Monday 3rd October proposed. Decision to be made by email. As it has become the practice to alternate meeting places, the next meeting will be at a resident's home.</p>	