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Minutes of DNA Liaison Group Meeting - 3 October 2016

Held at Hampton Prep, Gloucester Road

Present:

Jaz Bennie (Wensleydale Gardens resident)	Andrew Munday (Hampton School, HP ³ liaison)
Elizabeth Hossain (Wensleydale Road resident, DNA Committee Member)	Suzette Nicholson (Hampton Councillor)
Mike King (Bursar, Hampton School)	Dean Richards (Deputy Head, Hampton Prep and Pre-Prep)
Nigel Kingsley (Wensleydale Gardens resident, DNA Committee Member)	Tim Smith (Head, Hampton Prep and Pre-Prep)
Audrey McKenzie (Scotts Drive resident)	

1. Actions from previous meeting and any matters arising not covered below
 - a. The minutes of the previous meeting have been agreed by email.
 - b. Travel Plan. Item 2(a) on previous minutes. Disclosure of documents. Action: AM. The methodology for the Travel Plan was included in the documentation for application 13/2102/DD10, dated 6/7/16. See also item 2 (a) below.
 - c. Parking. Item 2 (b) on previous minutes. Caretaker presence during parking times. Action: TS. TS said that this had been happening.
DR mentioned that the school were running a Junior Safety Campaign.
 - d. Travel Plan item 5 on previous minutes. Circulation of disclosure requirements. SN has asked Lindy Louw where the Travel Plan was published. She has asked the school to redact any sensitive information and forward to the Liaison Group (August 2016). It was said to be unclear what the current status is
 - e. Item 6 on previous minutes: Notification of future planning applications/Reserved Matters. Action: AM to inform the Liaison Group of future applications. None received.
 - f. Item 6 on previous minutes: Placement of above notifications on DNA website. Action NK. None received.
 - g. Item 6 on previous minutes: Lighting: Action AM to document situation. AM has already circulated a document on the subject.
 - h. Item 7 on previous minutes: Traffic enforcement officers. TS is in touch with the TEOs. JB said that vehicles parking on corners prevented others from seeing other traffic, which could be dangerous. Please could the Traffic Officer be asked to look out for this in particular Action: SN Has agreed to pass this request to the TEOs.
 - i. Item 8 on previous minutes. Emergency gate. AM to enquire about detailed drawing. See item 2(d) below.
2. Specific areas
 - a. Travel Plan. AM reiterated that the current TP would not be released. AM is not prepared to ask that DR or any other to undertake the onerous task of redacting and arranging it for publication. AM was concerned that neighbours had not fully understood the nature and use of the various travel-related documents produced or to be produced by the school.
AM pointed out that the school was required to submit a traffic plan based on a

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methodology agreed with LBRUT. The May travel plan is an entirely separate series of documents drawn up in accordance with the methodology set by TFL. The TFL Travel plan was due to be done in May of each year. In relation to the traffic plan, low level travel surveys would soon be carried out by independent contractors (approved by the Planning Authority and covered parking, footfall, etc. The methodology, the school understands, has been approved by email from Lindi Louw. The new travel plan is yet to be drawn up and will be, at least in part, in response to the traffic survey.

SN reported that Anita Vedi had said that the conditions for the lighting and travel plan (sic) methodology hadn't been approved and would have, she suggested, to go to a planning committee to decide because there were so many objections.

AM said that if anyone wanted to see what information might be published by LBRUT they should look at Hampton Junior's web site and the links there posted because it had undertaken a traffic survey and created a travel plan both appeared, via links, on its site

We discussed possible ways of managing the arrival of children. AM had circulated some suggestions – short-time parking restrictions to facilitate drop-off & pick-up, and modifying bus routes to cover Wensleydale Road and/or Gloucester Road.

SN had discussed these with Traffic Officers and had circulated an email after the meeting including the officer's response. She pointed out that introduction of any form of CPZ needed consultation with neighbours that were generally opposed to a CPZ. This had been considered in the past and overwhelmingly rejected. It was also extremely unlikely that the suggested possible bus route modifications would be acceptable, for a variety of reasons.

AM said that as had been reported some time ago, Council officers were considering a time limited bus/coach-parking space in Wensleydale Road to facilitate the delivery and collection of boys who use the Hampton/LEH coach system to travel to and from school and the proposed site had been inspected by Lindi Louw and the Borough Engineer. It is not known what stage that process has reached.

b. Timing of works and subsequent Council road inspections.

AM said that the building work was complete except for minor adjustments. The contractor had fulfilled its obligation to inform the Council of this and submitted a full photographic record. NK said some neighbours were concerned and had asked him about possible repairs to kerbs and road surface in Wensleydale Gardens. *Note post-meeting – SN has found that the Council have not yet inspected the relevant roads and pavements but that this would be done.*

c. Carlisle Park issues including bats and lighting. Bat walks had confirmed the presence of bats in vegetation surrounding the site. MK said this was pleasing news and hopefully the bat boxes erected by the school were being used. AM said the school had responded to requests to adjust lighting controls and light levels to minimise disturbance to neighbours and also to bats.

d. Emergency Access Gate on Wensleydale Gardens. AM said that in response to neighbours' concerns the School was considering placing some screening on the gate. The local authority would be putting up a sign {at the entrance to Wensleydale Gardens} to show that there was no vehicular access to Carlisle Park.

e. Other questions from neighbours.

