

Hampton Prep and Pre-Prep/Hampton Prep Neighbours Association Liaison Group Meeting 6.30 pm, 7th February 2019 **Draft Minutes**

Held at: 9 Scotts Drive, Hampton

Present for Hampton Prep Neighbours' Association (HPNA):

Dr Nigel Kingsley, Mrs Pauline Alldridge, Mr Trevor Alldridge.

Present for Hampton Prep and Pre-Prep School:

Mr Tim Smith, Mr Andrew Munday, Mrs Rachel Tinkler.

Apologies:

Ms Verity Morita and Cllr Suzette Nicholson both sent their apologies for absence

Chair:

TA suggested that the role of chair of these meetings could rotate and since AM had taken the chair last time, he proposed that NK chair on this occasion. This was agreed.

1. Minutes of previous Liaison Meeting.

The minutes of the meeting held on 28th November 2018 were agreed.

2. Status of actions from previous meeting.

Marshalling – The issue of Marshalls was briefly discussed. This had been recommended by the Council in the form of an 'informative', but TS had reported at the previous Liaison Meeting that the School's insurances and H&S policies dictated that he was unable to sanction marshalling activities by the staff beyond the two school entrances. AM had agreed to raise the matter at the next appropriate meeting of the School Governors to see if steps might be taken to relax the rules or vary the policies accordingly. He mentioned that this would be done at the Development Committee Meeting the following Monday. Action - AM

Signage – A helpful poster had been put up at the Carlisle Park entrance to the School to encourage parents to walk further (and therefore park a bit further away). A resident had asked if such posters could be positioned at both entrances. TS/AM said that they have indeed been placed at both entrances. They cannot be posted outside their boundary of the School's land of course.

Winter Service Plan – TS reported that the School has mentioned the matter to the Council but unfortunately no action has been taken and no gritting has been done. SN would have taken up this matter had she been present. She will be made aware in case she can get some action taken. Action SN

Wensleydale Gardens Carer Access – NK noted that TS had acted quickly following the last Liaison meeting to send a broadcast email to parents to alert them about being careful to respect carer parking requirements in WG.

Staff Parking – NK had sent a photo to TS after the last Liaison meeting of a car which he believes belongs to a member of staff and which is regularly parked in WG. TS had reflected on the matter and decided he was not minded to ask any member of staff, who parks legally and carefully in surrounding roads, to park elsewhere. TA said it would be nice to see a similar initiative to the one in which parents are encouraged to park further away, with staff asked to park in some of the wider roads that are a 10-minute walk away. TA offered to suggest some local roads that might be suitable. AM said the School could do that perfectly well for themselves.

Traffic & Parking

RT reported on a number of initiatives currently underway:

- Junior Travel Ambassadors (JTA) are looking at ways of promoting sustainable travel.
- The Council used to run events for local schools to raise awareness about the importance of sustainable travel. Council funding for these has been pulled however, so Hampton Prep has offered to run something at the school for schools in the area during September or the Autumn half term to showcase what they've done.
- The 'Golden Lock' initiative continues to run (a golden lock is awarded to a pupil recognised to have taken commendable action in this area). The award had even recently been won by a parent!
- Idling has recently emerged as a Council target of reduction. Hampton Prep will be looking at what they can do to reinforce this message.
- The School continues to look for ways to reduce the number of cars coming to school for drop off/collection. There is one new minibus which has been put on recently.
- TS mentioned that when events are held, he does remind parents not to park near the school, recommending a 10 or even 15-minute walk.

TA asked about the signage by the zig zag hatching outside the main entrance, which indicates an end to restrictions at 4.30pm. Since the after-school club collections occur at around 5.00pm it had been agreed that a request will be made of the Council to amend the notice to say 5.15pm instead of 4.30pm. TS thinks that Verity may have already put that request into the Council – Action VM.

3. Date of forthcoming Planning Committee Meeting (re Travel Plan)

Anita VEDI was unable to give any date for when the Travel Plan submission will be discussed at Committee. This certainly won't be before March. Action SN to enquire further.

4. Communications between the School and Neighbours

TS reported that he expected a newsletter to neighbours to be issued during the next week or two, by the end of February. Action TS

Following on from point raised at the last Liaison meeting about murmurs in connection with a possible sale of Carlisle Park to the School, which had been strongly denied by AM, the School said they have been offering resources to help look after the upkeep of the Park. For example, there has been an offer of help to re-paint markings near the bowls club; this year's leavers are considering a donation to give something back to the park for the use they have enjoyed during their time at the School. In the past a bee hive has been gifted.

Mats exist on the School side of paths but the pathways themselves can get muddy, no simple solution. TS pointed out that during the recent very wet weather, in discussion with the Parks maintenance department, the School had suspended its use of the park for the time being.

RT had met with Derek Sanders, Chair of Friends of Carlisle Park, and walked round the park recently to consider many of the above points.

TA suggested that outside the HPNA Liaison Meetings RT might like to come for a casual meeting after school to discuss the type of collaboration that could result in joint initiatives with the common goal to ease the parking and traffic situation and make a positive impact on sustainable travel. Action TA/RT

RT wondered if a page could then be added to the HPNA website to showcase these. The HPNA has as one of its key objectives to foster good relations with the School, so this would of course be possible – Action NK/TA in due course.

SN had requested that the installation of the School irrigation system last summer be added to the agenda, but since she was unfortunately absent from the meeting, we couldn't progress the matter, which it was felt was not centred around the (lack of) notice to neighbours but rather about retrospective planning consent application. If so, this is probably not a matter for the Liaison Meeting to address. Action – SN to clarify.

5. HPNA Website

NK reported that the HPNA website had been modified to take into consideration the comments from the School at the previous meeting when the website had been projected for the sake of highlighting some text and layout issues that had offended the School. HPNA had not gone so far as to alter the background colour of the section on illegal parking. The red colour is intentionally designed to raise awareness about illegal parking which is of interest to both the HPNA and the School explained NK.

6. A.O.B.

There being no further business it just remained for suggested dates for the next meeting in the Spring Term were requested from both parties. Action HPNA/Hampton Prep

The meeting concluded at 7.15pm

TA/NK 18/3/19